

ANNUAL ACTION PLAN

Session : 2019 – 2020



MORIDHAL COLLEGE

P.O. Moridhal, Dhemaji

PIN - 787057 (Assam)

Web: www.moridhalcollege.in

E-mail: iqacmoridhalcollege@gmail.com

mdlc@rediffmail.com, moridhalcollege@gmail.com

ANNUAL ACTION PLAN

Session : 2019 – 2020

Moridhal College, P.O. Moridhal, Dhemaji

PIN – 787057 (Assam)

Web: www.moridhalcollege.in

E-mail: iqacmoridhalcollege@gmail.com

mdlc@rediffmail.com, moridhalcollege@gmail.com

Sl. No.	Activities	Tentative Date
ACADEMIC ASPECT		
1	Preparation and notification of Dailly Classroutine and Departmental Course Plan	1st week of June 2019
2	Commencement of B.A. & B.Sc. 3rd and 5th semesters classes	6th June 2019
3	Completion of Admission process and commencement of classes of HS 1st year (both Arts and Science)	10th June 2019
4	Completion of Admission process and commencement of classes B.A./ B. Sc. 1st semester	12th June 2019
5	Interaction with the students of B.A. & B.Sc. 1st semester by the Principal and IQAC	18th June 2019, just after start of the classes
6	Declaration of the results of B.A./B.Sc. Even semesters	3rd week of June 2019
7	Semester break	1st. To 31st July 2019
8	Recommencement of classes for all programmes	1st. August, 2019
9	1st. in-sem examination of B.A./B.Sc. programme i.e. 1st., 3rd. and 5th. semester	3rd week of Aug 2019
10	Notification of 1st. in-sem examination marks of B.A./B.Sc. programme in the Departmental notice board.	28th August 2019
11	A review on progress of courses, students' performance on 1st. in-sem exam and feedback on Assignment, Seminar/Group Discussion will be made by the Academic Cell of the college	25th to 31st August 2019
12	1st. sessional examination of H.S. course i.e. HS 1st. year & HS 2nd. year	from 3rd week of September, 2019
13	2nd. in-sem examination of B.A./B.Sc. programme i.e. 1st., 3rd. and 5th. semester	2nd week of October 2019
14	Notification of 2nd. in-sem examination marks of B.A./B.Sc. programme in the Departmental notice board.	16th week of October, 2019
15	Completion of the Odd Semester Courses (classes) and internal assessment of B.A./B.Sc. Programme	21st. October, 2019

16	Final odd semesters examination of B.A./B.Sc. Programme	In the month of Nov 2019
17	Semester break	1st to 31st December, 2019
18	Commencement of even semesters classes, notification of class routine and course plan in Departmental Notice Board	from 2nd January 2020
19	Completion of H.S. 2nd. Year courses	last week of January 2020
20	Completion of H.S. 1st. Year courses	1st week of February 2020
21	1st. in-sem examination of B.A./B.Sc. 2nd., 4th. & 6th. semester classes	from 2nd. week of February 2020
22	Notification of 1st. in-semester examination marks in the Departmental Notice Board	3rd week of Feb. 2020
23	Review on progress of courses, students' performance on 1st. in-semester exam and feedback on Assignment, Seminar/Group Discussion by the Academic Cell of the college	last week of Feb. 2020
24	2nd in-semester examination of B.A./B.Sc. 2nd, 4th & 6th semester classes	from 2nd week of April 2020
25	Notification of 2nd in-semester examination marks in Departmental Notice board.	3rd week of April 2020
26	Form Fill-up of the B.A./B.Sc. End semester Examination	from 4th April 2020
27	Completion of classes of even semester, i.e. B.A./B.Sc. 2nd., 4th. and 6th. semesters	3rd week of April 2020
28	End semester review on the courses and internal assessment by the Academic Cell of the college, and declaration of result of HS 1st year	last week of April, 2020
29	Commencement of H.S. 2nd. year classes	from 2nd May 2020
30	Final Even semester examination	from 1st week of May 2020
31	A faculty development programme will be organised on ICT use in Teaching	In the month of February, 2020
<u>Students' Welfare and Support Services</u>		
1	An Induction –cum- Freshmen Social programme will be organised by the Admission Committee	29th June, 2019
2	Organisation of All Assam Prize-money Memorial Quiz Competition by the Teachers' Unit of the college	1st week of September, 2019
3	Election of Students Union	14th September 2019
4	Field Trip on Environmental Education of H.S. 1st Year Class	In the month of Nov. 2019
5	College Week	1st week of Jan 2020

6	Career Oriented Training & Guidance program for SSC, Bank, Railways & others recruitment examination	In March 2020
7	Students' Aid Fund: More needy students will be covered to provide the benefits of Students' Aid Fund.	
8	The deserving students will be encouraged to avail the benefits of National Meritorious Scholarship such as Ishanudoy, Jindal Scholarship, etc. Along with post-metric scholarship	
9	Memorial Scholarship: The existing memorial scholarships will be continued and more sponsorship of memorial scholarship will be invited.	
10	Student and Community Welfare Fund: Student and Community Welfare Fund will be continued to cater to the emergency needs of the students and the local community members.	
11	Excursion: Excursion will be arranged for students during Puja vacation.	
12	Institutional Repository System will be added to the existing e-resource facilities in the central Library of the college for the easy access of more study materials.	
13	Purchase of Laboratory Equipments under RUSA project	
14	Purchase of New Books, Journals and E-Resource under RUSA project	
Programmes of Committee for Extension and Community Service		
1	The World Environment Day will be observed in a school.	5th June 2019
2	The International Yoga Divas will be observed	21st June, 2019
3	Rabha Divas will be observed	20th June 2019
4	Teachers' Day will be observed	5th September, 2019
5	Hindi Divas will be observed.	14th Sept. 2019
6	Celebration of Independence Day	15th August, 2019
7	Observation of Srimanta Sankardev Tithi	14th Sept. 2019
8	Campus cleaning programme by the college family will be the last day of every month.	
9	NSS day will be observed	24th Sept. 2019
10	Silpi Divas will be observed	17th Jan 2020
11	Observation of Gandhi Jayanti	2nd October, 2019

12	National Voters' Day will be observed	25th January, 2020
13	Celebration of Republic Day	26th January 2020
14	National Science Day will be observed	28th Feb 2020
15	International Women's Day will be observed in a school of the locality	8th March 2020
16	Awareness programme on human rights, women empowerment and civic responsibility will be	In the month of Nov. 2019

Infra-structure Development

The following infrastructures that are under construction under the fund of Govt. of Assam during th

- | | |
|---|--|
| 1 | Construction of Conference Hall |
| 2 | Construction of New Classroom Building |
| 3 | Extension of Library Building and Library Facilities |

The construction works of the following projects under RUSA are proposed to be completed in time

- | | |
|---|--|
| 1 | Construction of New Classroom Building |
| 2 | Construction of a Virtual Classroom |
| 3 | Up-gradation of Existing Facilities of Water Supply, Drainage System, and Internal Roads |
| 4 | Renovation of Existing Classroom |

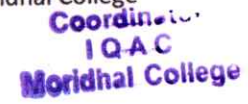
[Handwritten Signature]
25/05/2019

Dr. Kamal Gogoi
Principal
Moridhal College



[Handwritten Signature]
25/05/2019

Dr. Lekhan Gogoi
Coordinator, IQAC
Moridhal College



IQAC, MORIDHAL COLLEGE
PREPARED ANNUAL PLAN FOR THE SESSION 2019 - 2020

OFFICE OF THE PRINCIPAL & SECRETARY

MORIDHAL COLLEGE

P.O. MORIDHAL, DIST. DHEMAJI - 787057



Ref. No. MC/Admn./18(C)/89-90/2017/195

Date: 05.08.2017

NOTIFICATION

In pursuance of the Governing Body Resolution No. 4 (a & b) adopted in its meeting held on 14-06-2017 few modification/re-constitution of RUSA Monitoring Committee and the IQAC have been made as per the details given below w.e.f. 14-06-2017.

The officials & members of the Committee

1. Chairman : Principal of the College
2. Co-ordinator : Dr. Lekhan Gogoi, Asstt. Prof., Education
3. Jt. Co-ordinator : Sri Pranabjyoti Gogoi, Asstt. Prof., English
4. Teachers representing all levels:
 - i. Sri Hari Pd. Kaphley, Asstt. Prof., English & Ex-cordinator
 - ii. Sri Pranab Katakya, Asso. Prof., Sociology & Ex-cordinator
 - iii. Sri Girindra Saikia, Asstt. Prof., Education
 - iv. Sri Bhupen Gogoi, Asso. Prof., History
 - v. Dr. Kabita Gogoi, Asso. Prof., Assamese
 - vi. Sri Tapan Kr. Chutia, Asso. Prof., Maths. & Academic In-charge (Science)
 - vii. Dr. Pradip Borah, Asso. Prof., Sociology
 - viii. Mrs. Suravi Gohain Duwarah, Asso. Prof., English
 - ix. Sri Dilip Kr. Baruah, Asst. Prof., Computer Science
5. Representative from management (from G.B.) : Chairman, Governing Body
6. Senior Administrative Officer:
 - i. Sri Umesh Dutta, Academic In-charge (Arts)
 - ii. Dr. Dipen Saikia, Administrative Associate
 - iii. Sri Gunin Kr. Dutta, Librarian
7. Member from students : General Secretary & President, Students Union Body, Moridhal College
8. Member from Alumni : Sri Ajit Phukan
9. Member from local society : Sri Mineswar Chetia, Retd. Head Master, Uttar Dhemaji M.E. School
10. Member from stakeholder : Sri Ananda Dutta, Guardian, Retd. Project Officer, Non-formal Edu.
11. Member from industrialist : Sri Raju Gogoi, Associated with Tea Industry
12. Member from employers : Inspector of Schools, DDC, Dhemaji


(Dr. K. Gogoi)

Principal & Secretary, Moridhal College
P.O. Moridhal, Dhemaji
Principal & Secretary
Moridhal College
P.O. Moridhal, Dhemaji